



THE SCHOOL DISTRICT OF ESCAMBIA COUNTY
PURCHASING DEPARTMENT
75 North Pace Boulevard
Pensacola, FL 32505

BID AWARD NOTICE

DATE:
June 2, 2015

BID TITLE & REFERENCE:
Interpreting Services, RFP #152605

DESCRIPTION OF PURCHASE:

The District and the School District of Santa Rosa County solicited proposals from qualified sign language (ASL and/or SEE) interpreting service providers for the deaf and hard-of hearing students of the Districts. Award(s) to the top two (2) responders ranked by the Evaluation Committee that met specifications. Both companies will be contacted to provide services on an as-needed basis. Agreements will be for a period of twelve (12) months with the right to terminate or to renew the agreements for four (4) more successive one (1) year periods (July 1 – June 30) by written mutual consent of the District and the awardees and approval by the School Board.

Effective Dates: July 1, 2015 through June 30, 2016.

REQUESTED BY:

Exceptional Student Education

SUPPLIER NAME:

Professional Interpreting Services for the Deaf, Inc., Pensacola, FL
Interpreting Associates, LLC, Pensacola, FL

AMOUNT OF PURCHASE:

“As-Needed”

FUNDING SOURCE:

Various

METHOD OF PROCUREMENT:

ECSD Bid

Responses Received: 2

DATE AND TIME POSTED:

June 2, 2015, 3:00 pm Central Time



THE SCHOOL DISTRICT OF EXCAMBIA COUNTY
PURCHASING DEPARTMENT
75 N. PACE BLVD
PENSACOLA FL, 32505

BID TABULATION

Date: 5/26/2015

RFP #: 152605

RFP Title: Interpreting Services

Awarded firms are highlighted

Total Number of Interpreters

Professional Interpreting Services.	Interpreting Associates, LLC
33	10

Response Time

Professional Interpreting Services.	Interpreting Associates, LLC
Initial Assignments: Confirm within 24 hours of receiving the list of required interpreters. Substitution Situations: Confirm within 1 hour of a request.	ASAP

During School Hours and After Hours Pay Rates

	Professional Interpreting Services.			Interpreting Associates, LLC		
	Employee Hourly Pay Rate	Administrative Fees	Price Per hour	Employee Hourly Pay Rate	Administrative Fees	Price Per hour
Interpreters without Credentials/ Certifications	\$20.00/hr	\$5.00/hr	*\$25.00/hr	\$25.00/hr	\$3.00/hr	\$28.00/hr
Interpreters with Recognized Credentials/Certifications	\$29.00/hr	\$6.00/hr	*\$35.00/hr	\$29.00/hr	\$3.00/hr	\$32.00/hr
Interpreters with National Credentials/Certifications	\$35.00/hr	\$5.00/hr	*\$40.00/hr	\$33.00/hr	\$3.00/hr	\$36.00/hr

*These rates were negotiated so that during school hours and after school hours are billed at the same rate.

Evaluation Criteria/Points Possible	Maximum Point Value	Professional Interpreting Services.	Interpreting Associates, LLC
Responsiveness to RFP/Company Background	Up to 10 Points	8.6	8.2
Cost/ Rate Form	Up to 40 Points	26	34
Interpreters Employee Sheet	Up to 30 Points	24	17.6
References	Up to 15 Points	8.7	14
Response Time	Up to 5 Points	3.3	3.7
Total Points	Up to 100 Points	70.6	77.5

BID TABULATION, RECOMMENDATIONS, AND PROTEST

Bid tabulations with award recommendations are posted for 72 hours in the Purchasing Department Office and are also posted to the School District's website address at: <http://ecsd-fl.schoolloop.com/purchasing/bids>.

Failure to file a protest within the time prescribed in Section 120.57(3) Florida Statutes, and School Board Rules shall constitute a waiver of proceedings. Bid tabulations or recommendations will be distributed solely through the Purchasing website address. Notices will not be automatically mailed.

I hereby certify that the prices and bidders reflected herein are valid, and have been received in compliance to Escambia County School Board Rules and Florida Law.

John Dombroskie,
Director Purchasing Department